



# Register for SchoolCash Online Today!

## How to Register

- Go to <https://lcps.schoolcashionline.com> and click **Register**.
  - Enter your first name, last name, email address and create a password
  - Select a security question
  - Select Yes to receive email notifications
- You will receive a confirmation via email. Check your Spam folder if you don't receive it.
- Use your email address and password to log in to your account.

## How to Add Children to Your Account

- Sign in to **SchoolCash Online**: <https://lcps.schoolcashionline.com>.
- At the top of the page, navigate to **My Account**.
- From the drop-down menu, select **My Students**.
- Click to add a child:
  - Type your Loudoun County Public Schools as your school board name.
  - Choose your school from the list.
  - Enter your child's details. You may add up to 8 students to your account.
  - Click **Confirm**.

Create an account today so that you can pay for your child(ren)'s school activity fees online, like yearbooks, field trips, etc.

## Why Register?

- 24/7 convenience
- Secure, contactless & easy-to-use
- Receive email notifications as new items are available for purchase
- Manage all of your child(ren)'s school activity fees from a single account
- Check your account history at any time
- View & print receipts as needed
- Eliminates the need for your child(ren) to carry cash

